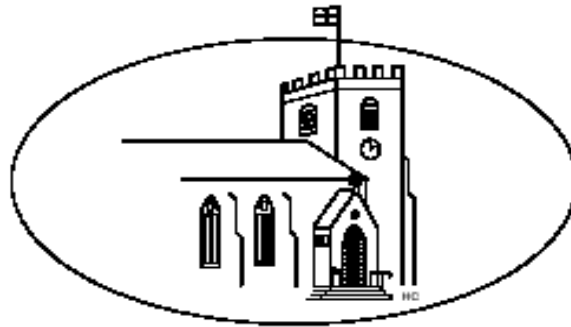


ST MARTIN'S CHURCH, EAST WOODHAY



ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2021

INCUMBENT:	THE REVD. CANON CHRISTINE DALE THE RECTORY, WOOLTON HILL, RG20 9QZ
BANKERS:	NATIONAL WESTMINSTER PLC, NEWBURY NEWBURY BUILDING SOCIETY, NEWBURY
INSURERS: GLOUCESTER	THE ECCLESIASTICAL INSURANCE GROUP,
INDEPENDENT EXAMINER:	MR N SPENCER HILL HOUSE, HOLLINGTON CROSS, HIGHCLERE, HAMPSHIRE RG20 9SE
WEBSITE:	stmartins.church

St Martin's Church, East Woodhay, Annual Report for 2021

Administrative Information

St Martin's Church is situated in the hamlet of East Woodhay, Hampshire. It is part of the Diocese of Winchester within the Church of England. The correspondence address is: The Rectory, Woolton Hill, Nr Newbury, Hampshire RG20 9QZ.

Membership

The PCC is a charity exempted from registration with the Charity Commission; members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

PCC members who have served from 1 January 2021 until the date this report was approved are:

Incumbent:	The Revd. Christine Dale	Chairman
Associate Priest:	The Revd. Canon Marvin Bamforth	
Churchwardens:	Richard Twallin	
	Andrew Colville	
Representatives on the Deanery Synod:	Colin Bonner	
	Ann Harris	
Elected Members:	Annie Aplin, Katherine Cobbe, Sarah Ede (Hon.Sec), Paul Farrington, Kathryn Redway, Toby Ward, Colin West.	
Ex-officio Member:	Katy Bartlett, Head Teacher of St Martin's School	
Honorary Treasurer:	Colin Bonner	

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Terms of Reference were reviewed and approved by the PCC in 2021 for each of its sub-Committees and these are reviewed on an annual basis.

Objectives and Activities

St Martin's Parochial Church Council (the PCC) has the responsibility of co-operating with the incumbent, the Revd. Christine Dale, in promoting within the ecclesiastical parish of East Woodhay the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It has maintenance responsibilities for the church building of St Martin's.

Committees and Sub-Committees

The PCC alone could not hope to manage all the tasks which arrive on its doorstep and therefore a number of groups and committees are there to assist. The Standing Committee meets between full meetings of the PCC and the others when necessary.

Apart from the Standing Committee, membership of the sub-committees is made up of PCC members and other church members. Sub-committees, other than Standing Committee, may co-opt members from outside the PCC.

Standing Committee

This is the only Committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the council.

From 2006 the work of the Finance Committee, in reviewing financial strategy and recommending new fund-raising and stewardship initiatives to the PCC, formed part of the Standing Committee's remit.

The membership of the Standing Committee during 2021 comprised:

The Rector*, the Churchwardens*, Colin Bonner (Honorary Treasurer), Sarah Ede (Secretary)

* *Ex-officio members*

The Fabric Sub-Committee

This is a committee elected by the PCC which meets as required to care for the fabric: i.e., buildings, fixtures and fittings of St Martin's Church, and to oversee the care of the churchyard.

It also oversees the Quinquennial Inspection and incorporates resulting works and other necessary maintenance into a five-year rolling programme agreed with the PCC. The Fabric Committee reviews the five-year plan annually following the Annual Meeting and presents it to the PCC for approval.

Membership: Toby Ward (Chairman), Andrew Colville, as Churchwarden.

Ex-officio: The Rector.

The Benefice Council

The Benefice Council was formed in 2009 at the time of the creation of the North West Hampshire Benefice. It meets three times a year to receive news from the parishes and to discuss matters relating to the Benefice as a whole. Members report back to their respective PCCs after each meeting.

Membership: The Rector (Chair), the Associate Priest, two representatives from each parish (St Martin's representatives being Richard Twallin and Andrew Colville). In addition, one lay member of the Ministry Team has been co-opted as a non-voting member.

Electoral Roll

The Electoral Roll is a legal requirement of all parishes and is a list of the names and addresses of every person who can vote at the Annual Parochial Church Meeting. It also provides us with us a list of worshippers, which in turn is an indication of the strength of support at St Martin's. Membership is purely voluntary and it is necessary to apply to be enrolled. The roll is amended on an annual basis and a new roll is prepared every six years, along with the rest of the Church of England. The St Martin's roll was renewed in 2019 in time for the 2019 Annual Parochial Church Meeting. As of 31st December 2021 there were 67 names on the Church Electoral Roll.

Deanery Synod

On which the parish is represented by Colin Bonner and Ann Harris, as in previous years, met three times by Zoom during the year and received reports on the proposed pastoral reorganisation schemes within the deanery; the Bishop's Council and Diocesan Synod's work on the governance within the diocese, with special emphasis on transparency and better communications; and the situation in, and plans for further support for, the linked Ugandan Diocese of Mityana.

Review of the Year:

Choir and Organ:

The year 2020 had been a very difficult year for music at St Martin's with services only resuming in the church in Advent. 2021 began with a further spell of no singing (but some organ music), thanks to a worsening Covid situation, which was not eased until Good Friday, when a hymn was sung by a few members of the choir, all socially distanced. Thereafter followed a modest expansion of the musical dimension to our services until full singing was eventually restored at the end of July, with the end of Covid restrictions. Thereafter was the usual August reduction in services until things returned to normal in September but with the family service being replaced by the Common Worship version of BCP Matins. This was warmly welcomed by the choir. It was especially appreciated that the Christmas services returned to their 2019 content and were very successful, thanks in part to much appreciated extra support from voices from outside the parish. Sadly, at the end of lockdown Lesley Foden decided to step down from the choir. We are very grateful for her contribution over the years.

The organ tuners resumed normal services in mid-February and after a period of being very little used in a cold locked church, our instrument was tuned in March in time for Rupert Hambro's funeral. Apart from a cipher, which was quickly fixed, all was well. The organ was tuned again in September and December.

Hugh Cobbe

Property and Fabric Report:

The PCC recognises that it is a blessing that we have the privilege of a church and a churchyard which has been at the heart of the village for almost 200 years. Work has continued to ensure that the fabric was kept to a high standard and it remained a peaceful setting

Following on from the Quinquennial inspection in April 2019, the most urgent work required was the complete renewal of the Bell Tower roof. After considerable work undertaken by Andrew Colville, Churchwarden, in accessing grants, the work was carried out in the Autumn of 2021 and completed early in the New Year. The maintenance of the Bell Tower roof is very important and a system will be put in place to keep the tower gutters clear

The next major project was the complete overhaul of the clock and the works were agreed in late 2021 to begin February 2022

Colin Thomas' team cleared the gutters once more in December and reports came back that they were much better than normal

Donald Beaver has now relinquished all his responsibilities for the maintenance of the Church. The Fabric Committee, Church Wardens and Treasurer have taken over the various parts of his role

The Fabric Committee is looking to recruit further members. They have continued to provide some limited self-help to tackle the issues following from the Quinquennial Report.

The Churchyard and Church working parties did a great job in November whilst Ian Stewart's team had a good year looking after the Churchyard on an ongoing basis. A very good job was carried out on all the hedges by the car park and in the Churchyard itself

Toby Ward

Health & Safety:

Some of the overhanging trees were attended to. There are challenges with some of the Gravestones from a safety point of view and these need to be attended to: this was pointed out in the Quinquennial report. The Bell Tower was tidied up to allow the Bell ringers safer conditions as it had become too cluttered.

Both the boiler and the fire extinguishers were serviced

Toby Ward

Safeguarding:

St Martin's has been fully compliant with the Church of England Covid guidelines over the last year but has recently seen a significant increase in cases. The Winchester Diocese updated its safeguarding training guidelines in October 2021 and the Rector has suggested a meeting with the other churches in the Benefice to analyse these and decide upon a common approach. This meeting is yet to be arranged and so St Martin's is not yet compliant with the latest guidelines and an action plan is required.

Colin West.

Social:

COVID was still with us in 2021 so it was not possible to hold any social events It was planned however to hold a concert in March 2022.

Kathryn Redway took on the responsibility assisted by Annie Aplin and Richard Twallin.

Toby Ward

Those whose activities support the work of the church:

St Martin's East Woodhay Church of England School Report

St Martin's CE (Aided) Primary School has had another successful year! Despite the continued challenges of the Coronavirus pandemic, and many times when both children and staff have had to self-isolate at home, we have remained open throughout and continued to work together to ensure the children receive the support, care and learning that they need. We continue to be incredibly proud of our Christian ethos, vision and school values of respect, friendship, courage and creativity, which underpin everything we do.

This year our foci have been led by the children who, in line with our school vision, are constantly striving to make God's world a better place. I am incredibly proud of the children at our school and the positive impact they are having on our world at a local, national and global level!

Foodbank Friday continues to be an important date in the school calendar and we have now collected 552.4kg of donations, which is 1,157 meals, for the local charity. We even received a letter from Sue, one of the trustees, to thank us for our 'on-going commitment to the Foodbank, hard work and generosity'.

Earlier this term, our school council visited their warehouse in Newbury to learn more about what the charity does and why it is so important.

We continue to collect crisp packet, stamps, ink cartridges, milk bottle tops and foreign currency/old coins from both the school community and the local community. Not only does this help to recycle and reuse a range of items, which is good for the environment, it also helps to raise money for a number of charities.

The Stewards of God's Earth group have also met with Patricia Barnes who is employed by the parish council to litter pick for 10 hours every week. We learned about how and where she litter picks, the most common rubbish, how much she collects and also looked at some very old glass bottles that she has collected while litter picking. We then went out in the local village to do our own litter pick with Patricia. We worked slowly down one side of the road and then back up the other. It is amazing just how much litter there is when you really look for it. The children are keen to make this a regular event, so hopefully you will see us out and about again soon.

There continues to be a real community feel at St Martin's School with staff, parents, children, governors, the local church and all stakeholders working collaboratively to support each other. St Martin's School and St Martin's Church have continued their close relationship and the children have benefitted from attending services held at the church as well as welcoming Revd. Canon Christine to lead acts of worship in school, including a termly Eucharist service. We believe that by working together we can ensure our children develop into happy and confident individuals, able to meet the challenges and opportunities of the future. As Headteacher, it is a real privilege to be leading this school and I am incredibly proud of everyone who contributes to our school, ensuring we provide high quality education and a range of amazing opportunities for our children. I am looking forward to the forthcoming year and all that it offers.

Mrs Katy Bartlett

Headteacher

St. Martin's Church Flower Group

After nearly 2 years of not being able to adorn the church with flowers, the flower group revelled in decorating the church at Harvest and Christmas. We look forward to settling back into the routine of flower decorating and sharing fellowship together.

Kristen Foxon and Judy Twallin

St Martin's Kneeler Group

We managed a few meetings during 2021 and one more pew seat was finished.

The kneeler project is definitely coming to a close. 6 pew seats are under construction, but they will take years to complete.

We hope to continue meeting monthly in 2022.

Liz Castle

St Martin's Guild

St Martin's Guild was formed in 1908 to raise funds for the "beautification of the Church" by holding an annual Fete. The PCC supports this aim and works in collaboration with St Martin's Guild.

Due to the continuing Covid-19 pandemic the 2021 Fete was cancelled. There were two smaller events; these were to showcase and sell the Artisans work alongside coffee/teas and cakes. At the second of these, in November, St Martin's Guild also launched its first Cookbook which has proved extremely successful. St Martin's Guild Committee managed to raise an incredible sum through the support of their donors (although this year these were directed straight to the Good Exchange and are noted elsewhere), as well as from the Raffle, the Plants Stall, and also from the EW Artisans who kept sewing throughout this whole period.

The Guild committee would like to thank everyone, especially Jonathan Hopson, who helped organise the Raffle, all those, including Sarah Porter herself, who grew plants for her Gore End stall, and Anne Aston and Jackie Wake who organised the Artisans' sewing endeavours. Special mention should go to Fi Coyne and Jenny Sanders for their work on the Cookery Book.

Due to everyone's hard work and support we were able to donate £8,000 to the PCC.

Happily, the 2022 Fete will take place this year, although not on its usual Bank Holiday Monday, but on Friday 3 June on account of the Queen's Jubilee.

Sarah Leventhorpe (Hon Sec) www.eastwoodhayfete.org.uk

Financial Review 2021

2021 was a difficult year, which ended with a deficit of £19,601.14, but still left us with £16,650 in our banks, having completed a major capital project, the reroofing of the Tower, at a cost of £34,000 and paid a deposit of £3,600 on another capital project, the repair and renovation of the clock.

Our two main income streams, planned giving and St Martin's Guild held up well, the Guild putting up a particularly fine performance, contributing its usual sum, despite a second consecutive year without a fete, and the PCC is, as ever, hugely grateful to all those who give regularly to the PCC and to the Chairman, Secretary and members of the Guild (with special mention and thanks to the producers of, and contributors to, the East Woodhay Cook Book).

Other income, however, was generally depressed by the effects of the pandemic, although it should be pointed out that, thanks to Kate Cobbe's management, the reduced number of, and income, from in year Recordings has been converted into an encouraging list of future bookings, while there was little compensating reduction in running costs.

Essentially, the PCC's finances were kept afloat by using its reserves, a not particularly unexpected or dangerous situation in this one year, since the reserves had been built up and saved specifically to meet the expected demands of the 2019 Quinquennial Report which were, in the form of the reroofing of the tower, the main item of expenditure during the year, but not a policy which can be safely repeated as reserves are depleted and as running costs seem set to increase at a rate not seen for many years.

The detailed financial statements can be found later in the report.

Colin Bonner (Hon Treasurer)

Reserves Policy

The PCC has not adopted a formal policy on reserves but a financial report monitoring the budget is received by the PCC at each of its meetings. The need for a formal reserves policy remains under review.

Related Trusts and Charities

The late Col. W T Sheppard Trust provides an annual income (£1,271.81 in 2021) which is the major regular contributor to the fund for the upkeep of the churchyard.

Definition of Funds

The table explains the purpose of each fund shown in the accounts.

Name	Type	Purpose
Bell Rope	Restricted	Financing expenditure on the bell ropes
Special Collections	Restricted	Accumulating and disbursing: <ul style="list-style-type: none">church collections which the congregation is informed are to be allocated to a nominated charityother collections (e.g., carol service and Christmas midnight mass) which contributors are told will be used for a specific, external cause.
Organ	Restricted	Accumulating and disbursing money specifically donated for maintenance of the church organ.
Fabric	Restricted	Financing expenditure on the interior and exterior of the church buildings, including the churchyard wall.
Churchyard	Restricted	Financing expenditure relating to the upkeep of the churchyard.
St Martin's Guild	Restricted	Financing expenditure relating to the beautification, maintenance and wellbeing of the church buildings and the churchyard; and grants to St Martin's School.
General	Unrestricted	Financing general day-to-day expenditure at the discretion of the PCC.

Support Given during 2021

The PCC supported the following charities from church collections:

- Shelter
- St Martin-in-the-Field Christmas Appeal

and also made donations to:

- St Martin's School (A general grant and a specific grant to provide those leaving for secondary school with bibles)
- The Royal British Legion Poppy Appeal
- Friends of Winchester Cathedral

In conclusion - from the Rector

As 2021 began we discovered, across our benefice, how quickly we had become used to 'zoom' online services and to constantly having to think and reflect on the way that we were able to go about church life and worship in the midst of the pandemic and unfolding vaccination programmes. As services in church became possible to resume, we continued to reach as many folk as possible through a mix of 'online' and 'in-person' services until the end of July. My thanks to Hugh, our organist, and choir for providing wonderfully reassuring music for services during restricted times until with joy we could resume full congregational involvement and along with all our churches, return to our usual service pattern.

The clergy put in place a 'baptism recovery' programme in the summer to accommodate a good number of baptisms which had had to be postponed in 2020. Some weddings in our churches had gone ahead with restricted numbers with most restrictions for pastoral offices being eased by July/August. Numbers attending church services did reduce overall, as not all were confident to return.

Happily, Christmas 2021 saw services able to follow the pre-pandemic pattern and it was a joy to welcome members of the school once more to the Christmas Carol Service and to hear the school and church choirs both sing beautifully. Attendance at Midnight Mass was very encouraging, leading to a truly joyful service. Although social and fundraising activities continued to be curtailed for much of the year it was wonderful that the Guild, again in the absence of the Fete, re-imagined activities to great effect.

The regular weekly e-mail from the Rector, begun at the start of the pandemic, continued as an important point of communication across all our church congregations and includes others who wish to keep in touch with church. Along with this the weekly news sheet was redesigned for easier circulation in an electronic form.

My sincere thanks to everyone who has remained faithful and done much to keep things going as needed during these two years of pandemic. As the content of this report clearly shows - despite all, 'church' in so many ways really has gone on as usual, that is the people of the church sharing together in worship, prayer, faith, ministry and outreach in whatever ways have been possible.

During 2021, as a benefice, we engaged with promptings from the Diocese with respect to exploring joining our five PCCs to become one PCC with local church committees. The aim of this being to centralise and thereby reduce overall governance matters in order to release more energy locally. A small working group has been making progress on this and as 2022 unfolds more information will be shared and PCCs will be engaged in more detailed conversations.

My thanks as ever to my clergy colleague Marvin, and to all my Ministry Team colleagues including Sue Hopkinson and Bertha Bates who support with administration. I give especial thanks to Mary Herbert who has served us so faithfully as a Licensed Lay Minister and who hung up her blue Reader scarf at the end of September 2021 after many years of ministry, both with us here and earlier in other Dioceses.

For me it continues to be a privilege and a joy to share in the life of St Martin's Church, St Martin's School and the parish of East Woodhay. May we continue to be confident in our call to follow Christ, in knowing the love of God, loving one another and in serving our neighbour. For so we will recognise God with us and among us, and so we will make Christ known in our communities.

The Revd Canon Christine Dale

Independent Examiner's Report to the members/trustees of St Martin's Church, East Woodhay, Parochial Church Council

I report on the accounts for the year ended 31 December 2021 which are set out on pages 9 to 10.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5)(b) of the 2011 Act; and

state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

(a) to keep accounting records in accordance with section 130 of the 2011 Act; or

(b) to prepare accounts which accord with the accounting records

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed) *N Spencer*
N Spencer

Dated: 14 April 2022

Hill House, Hollington Cross, Highclere, Hampshire, RG20 9SE

Independent Examiner

ANALYSIS OF RECEIPTS – YEAR ENDED 31ST DECEMBER 2021

	2020Total	2021 Total	General Fund	Special collections	Fabric Fund	Churchyard Fund	St Martin's Guild Fund	Organ Fund	Bellrope Fund
Direct Giving									
Regular Giving	13,380.47	12,367.39	11,917.39			450.00			
W Env Home	572.43	816.00	816.00						
W Env Away	110.00	135.00		135.00					
Gift Aid Recovered	4,167.39	7,531.74	5,339.24	120.00	2,072.50				
Offerings									
Collections	630.43	1,223.82	1,223.82						
Special collections	612.59	346.35		346.35					
Other Income									
Interest	67.10	34.61	34.61						
Dividends	1,228.15	1,271.81				1,271.81			
Donations	2,400.44	404.08	404.08						
St Martins Guild	10,451.50	12,020.00					12,020.00		
Fees to PCC	4,042.00	2,147.00	2,147.00						
Recording fees	3,990.00	2,175.00	2,175.00						
Fund raising									
Art Exhibition									
Other	123.00	7,890.00			7,890.00				
Grants		12,896.86			12,896.86				
Miscellaneous									
Total	41,775.50	61,259.66	24,057.14	601.35	22,859.36	1,721.81	12,020.00	0.00	0.00

ANALYSIS OF PAYMENTS – YEAR ENDED 31ST DECEMBER 2021

	2020 Total	2021 Total	General Fund	Special collections	Fabric Fund	Churchyard Fund	St Martin's Guild Fund	Organ Fund	Bellrope Fund
Church running costs									
Clergy expenses	619.70	735.74	735.74						
Visiting clergy costs									
Deanery Synod fees									
Other service expenses	2,453.61	1,386.08	1,386.08						
Visiting organist fees		30.00	30.00						
Common Mission Fund	28,724.00	26,435.00	26,435.00						
Restricted Funds									
Oil	978.19	700.56					700.56		
Electricity & Water	805.08	898.64					898.64		
Cleaning	347.95	256.29					256.29		
Maintenance/repairs	2,504.24	8,421.04				4,500.00	3,615.38	305.66	
Grant St Martin's School	976.99	919.83					919.83		
Insurance	2,592.19	2,545.55					2,545.55		
Other payments									
Fund raising expenses	143.00	633.60	633.60						
Charity payments	887.00	360.00		360.00					
Miscellaneous									
Sub-total	41,031.95	43,322.33	29,220.42	360.00	0.00	4,500.00	8,936.25	305.66	0.00
Extraordinary expenditure									
Tower Roof		33,943.15	5,879.40		20,000.00		8,063.75		
Clock Deposit		3,595.32			3,595.32				
Total	41,031.95	80,860.80	35,099.82	360.00	23,595.32	4,500.00	17,000.00	305.66	0.00

St. Martin's Church, East Woodhay.

Summary of Accounts for year ended 31st December 2021

Funds	Balance 1 Jan 21	Receipts	Payments	Balance at 31 Dec 21
General Fund	16760.28	24057.14	35099.82	5717.60
Special collections	95.52	601.35	360.00	336.87
Organ Fund	439.44	0.00	305.66	133.78
St Martin's Guild Fund	12179.71	12020.00	17000.00	7199.71
Fabric Fund	2768.96	22859.36	23595.32	2033.00
Churchyard Fund	3183.27	1721.81	4500.00	405.08
Bellrope Fund	823.07	0.00	0.00	823.07
TOTAL	36,250.25	61,259.66	80,860.80	16,649.11
Represented by:				
Nat West Current Account				10,286.31
Newbury Building Society				6,362.80
TOTAL				16,649.11

C E G Bonner
Hon Treasurer

N Spencer
Hon Independent Examiner